



Zion Lutheran Church  
Congregational Council Meeting



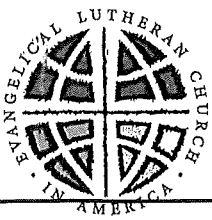
October 17, 2023 -- 6:00 p.m. at Zion

- 1 FA8: (Call to Order) Pres. Bob Hass
- 2 Opening Devotions
- 3 "Sound Off" (*Ten Minutes*)
- 4 **Pastor's Report**
- a. Vacation
- 5 **Approval of Minutes** *attached Draft*
- 6 **Financial Report:**
- a. Accounting Fund Balances *Mike Eidahl*
- b. Accounts Payable *Mike Eidahl*
- 7 **Finance Committee Report**
- a. Internal Audit-Aug. 23-approved *attached*
- b. Endowment Fund *Mike Eidahl/Michael Sleeper*
- b. Line of Credit-BMO-Congregation approval-Ann. Mtg *Mike Eidahl*
- c. Policy of Rental Update-take up in February
- 8 **Old Business:**
- a. Updating Security System-8x8 *Keith Milner/Tom Laude*
- b. Updating Constitution and ByLaws *Mike Eidahl*
- c. Health & Wellness Coordinator Update *Mike Eidahl*
- d. Youth & Family Staff *Curt Preston*
- e. Congregational Vote-Martin Security System \$23K *Bob Hass*
- f. Update Congregation Membership List
- New Business**
- 9 a. Stewardship Sunday-Nov. 5 *Keith Milner*
- b. Sunday School *Judy Laude*
- c. Transfer Member-Peter Puotinen *Bob Hass*
- d. Painting Bell of Tower *Tom Laude*
- e. Air Conditioner *Tom Laude*
- 10 **Committee Reports**
- |                 |                 |
|-----------------|-----------------|
| Education       | <i>attached</i> |
| Health Ministry | <i>attached</i> |
| Property        | <i>attached</i> |
| Stewardship     | <i>attached</i> |
| Worship & Music | <i>attached</i> |
| ZLCW            | <i>attached</i> |
- Other Information**
- 11 a. Zion Calendar *attached - November 2023*
- b. Nominating Committee *Bob Hass*
- c. Endowment Committee *Mike Eidahl*
- d. Annual Meeting Agenda *Bob Hass*

**Adjournment / Closing Prayer**

Next Meeting Date ~ November 14

**Any appearance of Impropriety; however slight, shall be avoided at all costs.**



# ZION Lutheran Church

1254 S. Union Street, Shawano, WI 54166-3461  
715-526-2017    zion@shawanozion.org    www.shawanozion.org

REV. SCOTT LUDFORD  
Senior Pastor

Council President

## Zion Lutheran Church Council Meeting September 19, 2023 – 6pm at Zion

**Call to Order:** President Bob Hass at 6:00 pm.

**Present:** Bob Hass, Pastor Scott, Mike Eidahl, Karen Fusek, Tom Laude, Judy Laude, Curt Preston, Nancy Schultz, Michael Sleeper, Keith Milner, and Julie Effenberger.

**Absent:**

**Devotions:** Nancy

**Sound Off:** Mara Nelson approached the council regarding the updating of the Congregation Membership List. She is helping with making phone calls for Friendly Visitors, who just met this morning, and would like the Congregation Membership List updated. She has made calls to people who are deceased, moved out of the area or no longer members and feels a new list should be updated. She also urged any council members who are aware of any parishioners who would benefit from home visits from Friendly Visitors to please let her know.

1. **Pastor's Report:** Pastor Scott is presently working on different ministries that have started up in September. He just held an Ushers Training this last Sunday between services and happy with the sign ups after that meeting. He will hold another meeting next weekend in between services. He advised that Sign-up Genius is presently not working, but they will try reloading that program. He is hoping to be back to full staff worshipers with ushers, communion assistants, acolytes and doing collections the old way by October 1st so that he doesn't have to try and recruit helpers before each service. He is having a New Membership reception this weekend in between services.
2. **Approval of Minutes:** Mike Eidahl noted that in the August 15<sup>th</sup> council minutes under #4, Finance Committee, it should be 10 applicants were gifted money from the Endowment Fund, not 12. Also under New Business, item c) November 5<sup>th</sup> will be Stewardship Sunday, not the 15<sup>th</sup>. Motion was made by Judy and seconded by Tom to approve the minutes as printed along with those 2 corrections for the August 15, 2023, Council Meeting. *Motion carried.*
3. **Treasurer's Report**
  - a. **Accounting Fund Balance** – Mike Eidahl reviewed the Accounting Fund Balance Report, noting we ended the month of August with -\$7,417.13.
  - b. **Accounts Payable** – Mike Eidahl also reviewed the accounts payable report. A motion was made by Tom and seconded by Michael Sleeper to approve the Accounting Fund Balance Report and to approve the bills listed for payment. *Motion carried.*
4. **Finance Committee:** Mike Eidahl reported that an internal audit was conducted on August 23<sup>rd</sup> by Ron Malueg and Char Larson, members of our congregation, for the year 2022. They will produce a written report that will be available for our October council meeting to be voted upon. There was only one minor error found and a few suggestions made. It was noted that the procedure for doing internal audits may not be exactly as the By-laws state, so this is one item

that will be researched when we review the Constitution and By-laws. Mike also noted that in October he will receive a quarterly report on the Endowment Fund and the rest of our investments. Bob advised the council that according to the By-laws, lines of credit can only be approved by the congregation. Mike advised BMO Bank that our line of credit is on hold until our Annual Meeting in January so the congregation can vote on it. The subject of the policy of rental updates came up and was agreed that should be reviewed after the first of the year. Mike Eidahl noted that we have to approve the health insurance plan that is currently in force for employees of Zion. Mike Eidahl made the motion, which was seconded by Tom to continue with the same health plan coverage as the previous year for Zion employees. *Motion carried.*

## 5. Old Business

- a. **Updating Security System:** Keith Milner reported to the council that Martin Security Systems came to Zion and reviewed our present security system and suggested what we can do to improve and upgrade it. The total amount for installation of the package is \$23,745, with a monthly fee of \$27.95 for software, and they have technicians always available. Mike Eidahl made the motion that we proceed with taking the bid from Martin Security of \$23,745 to be voted upon at a congregational meeting of Zion members. Judy seconded the motion, *Motion carried.* Keith then updated the council on our phone system and the problems we are experiencing because of not being able to retrieve messages and our outdated system. He researched and recommended a company, 8X8, which is an internet phone system. Our monthly bill would be \$161.22/month and we are currently paying Spectrum \$160/month. The cost would be buying the phones right now (approximately \$100 each), and Keith would do the installation. The first month would be trial amount of \$37.13 and then \$161.22 each month. Mike made the motion that Zion proceeds with a new phone system by 8X8, 6 phones initially, to update our phone system using the 4 numbers we currently have and adding 2 more numbers. Nancy seconded the motion, *Motion carried.* Pastor Scott will give Keith his credit card to order the phones.
- b. **Updating Constitution and Reviewing Bylaws:** Bob suggested we establish a task force to review both the Constitution and the By-laws. Tom made the motion that Bob Hass, Pastor Scott, Mike Eidahl, Michael Sleeper and Al Wichmann form a Task Force to review and update Zion's Constitution and By-laws. Nancy seconded the motion, *Motion carried.*
- c. **Hiring Health & Wellness Coordinator Update:** Discussion was held as to combining this position along with the Family Ministry Staff so that it could possibly be full time.
- d. **Youth & Family Ministry Staff Update/ Pastor Asher:** Curt advised the council that he spoke with Pastor Asher from the Synod and they do not have a job description for this position. He shared a summary of information gathered from Pastor Asher which includes possibly a Deacon, a lay person, an intern or also combining this position along with Health and Wellness Coordinator. Pastor Scott and Bob met with Pastor Honig from Shepherd of the Bay Church in Door County last month and shared the results from that meeting regarding their hiring of that staff person.

## 6. New Business

- a. **Membership Application:** Pastor Scott had a list of New Members that attended the New Member Orientation and recommended they be added to our membership list. These members will be welcomed at this weekend services. Karen made the motion which was seconded by Keith to accept the following people as New Members: Jason Otto, David & Shana Wolff along with Lee, Caramia & Alexander, Brian & Kris Johnson along with Taylor & Allison, Douglas Feyen, Barbara Resop, Richard (Rick) & Lori Jacob, Harriet Villarreal and Susan Scheinert. *Motion carried.*
- b. **Stewardship Sunday:** Keith Milner advised this will be November 5 and they will be holding temple talks 3 weekends in October building up to this. They will be advocating both volunteerism and pledging. The forms will be sent in the mail and can be filled out on paper and returned to church or completed through email.

- c. **Sunday School Technology Upgrade:** Judy reported the teachers are very happy with the new equipment and they are looking forward to using it.
- d. **Painting Bell Tower:** Tom advised the council he has a guy coming this week to take a look at the bell tower and also Dearco knows someone that he can contact that does this, so he will try and get 2 bids on the project.

**Committee Reports.** Refer to printed reports available.

- **Church and Society**
- **Education** – Judy noted that 26 kids are signed up for Sunday School and they will be singing in church the 1<sup>st</sup> time October 15<sup>th</sup> and have 4 additional services set up for singing. The Sunday School Christmas Program will be Saturday, December 16<sup>th</sup>. Pastor noted he has 19 students currently in the confirmation classes.
- **Health Ministry** – Minutes attached.
- **Life & Growth** –
- **Property** – Minutes attached. They have been diligently working on upgrading our security system. Tom has received the contract from Sperberg for plowing snow which needs to be approved by the council. Tom made the motion which was seconded by Michael Sleeper to again hire Sperberg for our snow removal. *Motion carried.*
- **Stewardship** – Minutes attached and discussed earlier under Stewardship Sunday. The subject of contribution statements came up and Pastor Scott recommended we send all future contribution statements out by mail and everyone agreed. Also, some people would like the Focus sent by mail and not be dependent on emails as some have a hard time with internet connections.
- **Worship & Music** – Minutes attached.
- **Youth** – Curt reported under Youth & Family Ministry above, 5 d).

Motion to accept all Committee Reports as presented was made by Judy and seconded by Julie.  
*Motion carried.*

Zion's Calendar for October was also enclosed in our packets and reviewed. Also, the ZLCW Executive Board Meeting Minutes were attached. Mike Eidahl reminded everyone that they will need people to assist loading the quilts onto a semi truck in the Zion parking lot on Friday, October 6<sup>th</sup> at 8:00 am.

Motion to adjourn the meeting was made by Julie and seconded by Karen. *Motion carried.* Meeting adjourned at 8:56 pm.

**Closing Prayer:** The Lord's Prayer by All

Respectfully submitted by:  
*Julie Effenberger,*  
*Council Secretary*

Zion Lutheran Church

10/17/2023 09:25 AM

Accounting Fund Balances  
September 2023

Page: 1

Fund	Beginning Balance	Direct Transactions	Income	Expense	Ending Balance
01 - GENERAL FUND	-7,417.13	0.00	35,710.00	26,641.77	1,651.10
January 2023 - September 2023	-1,000.17	0.00	259,168.95	256,517.68	1,651.10
02 - BUILDING FUND-A	32,472.40	0.00	140.00	0.00	32,612.40
January 2023 - September 2023	31,362.40	0.00	1,250.00	0.00	32,612.40
08 - CLERGY RENEWAL-ADM	1,520.38	0.00	0.00	0.00	1,520.38
January 2023 - September 2023	1,520.38	0.00	0.00	0.00	1,520.38
09 - GOOD NEIGHBOR FUND	1,935.00	0.00	0.00	0.00	1,935.00
January 2023 - September 2023	1,935.00	0.00	0.00	0.00	1,935.00
10 - CAPITAL RESERVE FUND	0.00	0.00	0.00	0.00	0.00
January 2023 - September 2023	0.00	0.00	0.00	0.00	0.00
11 - BUILDING FUND-B	25,768.30	0.00	1,650.00	0.00	27,418.30
January 2023 - September 2023	17,291.65	0.00	10,638.00	511.35	27,418.30
12 - SOUND & VIDEO PROJECT	16.92	0.00	0.00	0.00	16.92
January 2023 - September 2023	-128.08	0.00	145.00	0.00	16.92
13 - MISSIONARY FOR A DAY FUND	350.00	0.00	20.00	0.00	370.00
January 2023 - September 2023	1,005.32	0.00	370.00	1,005.32	370.00
14 - YOUTH FUND	41,007.72	0.00	168.00	0.00	41,175.72
January 2023 - September 2023	40,076.46	0.00	1,656.00	556.74	41,175.72
15 - LK BENEV SPENDING FUND	26,388.94	0.00	0.00	0.00	26,388.94
January 2023 - September 2023	39,599.34	0.00	0.00	13,210.40	26,388.94
16 - LK BENEV INVESTED FUND	619,078.77	0.00	0.00	0.00	619,078.77
January 2023 - September 2023	619,078.77	0.00	0.00	0.00	619,078.77
20 - UNDESIG INVESTED FUND	103,491.30	0.00	0.00	0.00	103,491.30
January 2023 - September 2023	103,491.30	0.00	0.00	0.00	103,491.30
21 - UNDESIG SPENDING FUND	1,411.47	0.00	0.00	0.00	1,411.47
January 2023 - September 2023	3,371.47	0.00	0.00	1,960.00	1,411.47
22 - EDUCATION FUND	11,952.92	0.00	50.00	0.00	12,002.92
January 2023 - September 2023	12,410.94	0.00	468.41	876.43	12,002.92
23 - FELLOWSHIP FUND	0.00	0.00	0.00	0.00	0.00
January 2023 - September 2023	0.00	0.00	0.00	0.00	0.00
24 - LIBRARY FUND	347.46	0.00	0.00	0.00	347.46
January 2023 - September 2023	347.46	0.00	0.00	0.00	347.46
25 - WORSHIP APPOINTMENTS	711.81	0.00	0.00	0.00	711.81
January 2023 - September 2023	1,261.81	0.00	210.00	760.00	711.81
26 - MUSIC FUND	6,193.61	0.00	25.00	0.00	6,218.61
January 2023 - September 2023	5,833.28	0.00	550.00	164.67	6,218.61
27 - CAMP SCHOLARSHIP FUND	1,389.80	0.00	0.00	0.00	1,389.80
January 2023 - September 2023	814.80	0.00	875.00	300.00	1,389.80
28 - COMPUTER FUND	726.23	0.00	0.00	0.00	726.23
January 2023 - September 2023	726.23	0.00	0.00	0.00	726.23
29 - CHRISTMAS DECORATIONS	0.00	0.00	0.00	0.00	0.00
January 2023 - September 2023	0.00	0.00	0.00	0.00	0.00
30 - CHURCH IN SOCIETY FUND	64,793.04	0.00	505.00	2,000.00	63,298.04

*Zion Lutheran Church*  
**Accounting Fund Balances**  
 September 2023

Fund	Beginning Balance	Direct Transactions	Income	Expense	Ending Balance
January 2023 - September 2023	40,056.36	0.00	31,028.44	7,786.76	63,298.04
31 - COMMUNITY GARDEN FUND	1,089.15	0.00	0.00	134.17	954.98
January 2023 - September 2023	1,531.91	0.00	480.00	1,056.93	954.98
32 - SANCTUARY CARPET FUND	0.00	0.00	0.00	0.00	0.00
January 2023 - September 2023	0.00	0.00	0.00	0.00	0.00
33 - FAMILY LIFE MINISTRY FUND	526.89	0.00	0.00	0.00	526.89
January 2023 - September 2023	526.89	0.00	0.00	0.00	526.89
34 - HEALTH MINISTRY FUND	7,379.86	0.00	40.00	0.00	7,419.86
January 2023 - September 2023	7,491.99	0.00	130.00	202.13	7,419.86
35 - PARK SOUND SYSTEM FUND	259.49	0.00	0.00	0.00	259.49
January 2023 - September 2023	239.49	0.00	20.00	0.00	259.49
<b>Totals</b>	<b>941,394.33</b>	<b>0.00</b>	<b>38,308.00</b>	<b>28,775.94</b>	<b>950,926.39</b>
January 2023 - September 2023	928,845.00	0.00	306,989.80	284,908.41	950,926.39

Vendor Date Check No/Ref Description Post/Pay Inv. Amount Ch. Amount

**Manual Checks**

PORTIC 10/17/2023 EFT Portico Benefit Services N -3,394.80

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		3,394.80
01-5051	Pens/Med-Admin Pastor	2,231.22	
01-5055	Pens/Med-Adm Assist	1,163.58	

TELE 10/16/2023 EFT TELESTREAM N -119.00

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		119.00
01-5121	TECHNOLOGY/SOFTWARE	119.00	

VAN 10/16/2023 EFT Vanco Services N -39.07

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		39.07
01-5191-001	Electronic Contrib Fees	39.07	

WALMAR 09/27/2023 7520 WEE CARE 4 GIFT CARDS N -2,000.00

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		2,000.00
30-5002	Activity Expenses	2,000.00	

**Total Post Now: Y**

**Total Post Now: N**

**-5,552.87**

**Unpaid Invoices**

A-1 10/12/2023 ELEVATOR SERVICE A-1 Elevator Sales & Ser N 141.00

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		141.00
01-5808	Elevator Inspection	141.00	

AUGS1 10/17/2023 MISC 1517Media N 322.40

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		322.40
01-5503	Grade Bibles	253.77	
01-5509	Confirmation	24.97	
01-5509	Confirmation	43.66	

CHARTE 10/10/2023 INTERNET/PHONE Charter Communications N 324.94

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		324.94
01-5140	Telephone	324.94	

CO-DBA 10/17/2023 MISC BAKERY Charlie's County Market N 216.82

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		216.82
01-5607	Coffee Hour Expenses	8.50	
01-5607	Coffee Hour Expenses	8.50	
01-5607	Coffee Hour Expenses	42.96	
01-5607	Coffee Hour Expenses	8.50	
01-5607	Coffee Hour Expenses	8.50	
01-5606	New Members	139.86	

Vendor	Date	Check No/Ref	Description	Post/Pay	Inv. Amount	Ch. Amount																				
FED	10/12/2023	SECURITY MONITORIN	Federal Security Inc	N	240.00																					
<table border="1"> <thead> <tr> <th>Account</th> <th>Description</th> <th>Debit</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td>01-1110</td> <td>BMO Harris Checking Acct</td> <td></td> <td>240.00</td> </tr> <tr> <td>01-5185</td> <td>Repair/Maint-Equipment</td> <td>240.00</td> <td></td> </tr> </tbody> </table>							Account	Description	Debit	Credit	01-1110	BMO Harris Checking Acct		240.00	01-5185	Repair/Maint-Equipment	240.00									
Account	Description	Debit	Credit																							
01-1110	BMO Harris Checking Acct		240.00																							
01-5185	Repair/Maint-Equipment	240.00																								
HANKER	10/17/2023	GUEST PASTOR	Ralph Hankermeyer	N	391.70																					
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01-1110	BMO Harris Checking Acct		391.70																							
01-5095	Guest Pastor	391.70																								
HART	10/12/2023	GARBAGE REMOVAL	Harter's Fox Valley Dispo	N	203.69																					
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01-1110	BMO Harris Checking Acct		203.69																							
01-5175	Garbage Removal	203.69																								
NATEL	09/28/2023	ELEVATOR INSPECTIO	National Elevator Inspect	N	90.20																					
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01-1110	BMO Harris Checking Acct		90.20																							
01-5185	Repair/Maint-Equipment	90.20																								
OLLIES	10/02/2023	NEW MEMBER CORSA	Ollies Flowers	N	52.50																					
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01-1110	BMO Harris Checking Acct		52.50																							
01-5456	Honoraria	52.50																								
SMUNI	10/10/2023	WATER/ELECTRIC	Shawano Municipal Utiliti	N	724.07																					
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01-1110	BMO Harris Checking Acct		724.07																							
01-5160	Lights & Water	691.32																								
30-5003	Garden Expense	19.73																								
01-5160	Lights & Water	13.02																								
STEF	10/17/2023	MUSIC/TECHNOLOGY	Randy Steffen	N	300.00																					
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01-1110	BMO Harris Checking Acct		300.00																							
01-5401	Salaries-Music	300.00																								
USB	10/16/2023	COPIER LEASE	US Bank Equipment Finance	N	562.57																					
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01-1110	BMO Harris Checking Acct		562.57																							
01-5125	Copier Lease	562.57																								
WE	10/10/2023	UTILITIES	WE Energies	N	32.47																					
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Vendor	Date	Check No/Ref	Description	Post/Pay	Inv. Amount	Ch. Amount
ZIMD	10/10/2023	MAINTENANCE-FURNA	Zimdars Plumbing & Heatin	N	290.00	

Account	Description	Debit	Credit
01-1110	BMO Harris Checking Acct		290.00
01-5185	Repair/Maint-Equipment	290.00	

Total Pay Now: Y

Total Pay Now: N 3,951.25

EFTs/Manual checks 5552.87

TOTAL BILLS \$ 9,504.12



# ZION Lutheran Church

1254 S. Union Street, Shawano, WI 54166  
715.526.2017    zion@shawanozion.org    www.shawanozion.org

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REV. SCOTT LUDFORD  
Senior Pastor

BOB HASS  
Council President

August 23, 2023

Mr. Bob Hass

Zion Council President

The following is our report, as ZION's Audit Committee, of an internal audit we conducted on August 23, 2023. The purpose of the audit was to help assure that ZION's financial records and procedures are accurate and represent a true picture of the congregation's finances.

To accomplish this purpose the following audit procedures were performed.

- a. During the August 23 audit on the revenues side, we randomly selected ZION Lutheran Church's records from a number of individual months in 2022 and compared contributions and collections reported by the Monday morning 'money counters' and compared amounts actually deposited in the bank accounts according to bank statements. Relating to that, we examined one week's deposits in each month and checked four or more expenses in each month. We found no discrepancies.
- b. Also, regarding ZION's expenditures, we randomly selected a good sample of individual expenditures from all 2022 disbursements; examining appropriateness of recipients, authorization of expense and compared amount disbursed to invoice amount. Here, again, we found no discrepancies.
- c. In the audit, we discussed the various procedures and policies for handling funds from the standpoint of financial and accounting controls that reduce the possibility of loss and errors. This included assurances that more than one person is involved in critical steps in handling money so that there can be checks and balances. It was our opinion in the audit that procedures are well-designed to accomplish these objectives.

We will be happy to respond to any questions you may have.

ZION'S AUDIT COMMITTEE

Char Larsen

Ron Malueg

# *Certificate of Transfer*

THIS IS TO CERTIFY THAT

**PETER PHILIP PUOTININEN**

MEMBER OF

**ZION LUTHERAN CHURCH, ELCA  
SHAWANO, WI 54166**

IS HEREBY TRANSFERRED

TO

**FAITH LUTHERAN CHURCH**

26016 Depot Street

CALUMET MI 49913

*(STATISTICAL INFORMATION IS ENCLOSED.)*

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Bob Hass, Council President

October 18, 2023

*Zion  
Lutheran  
Church*

*1254 S. Union Street, Shawano, Wisconsin 54166*

*715-526-2017 ~ [zion@shawanozion.org](mailto:zion@shawanozion.org)*

# **Peter Philip Puotinen**

**Born:** 3/15/1979

**Baptized:** 4/15/1979

**Confirmed:** 10/23/1994

**Received into Membership:** 5/6/1984

## Faith Lutheran Church

26016 Depot St, Calumet, MI 49913

### Request for Letter of Transfer of Church Membership

Dear Pastor and/or Church Administrator,

Greetings in the Name of our Lord Jesus Christ. This letter is to notify you that Peter Puotinen is requesting a transfer of membership from Zion Lutheran Church so they may be received into the fellowship and congregation of **Faith Lutheran Church in Calumet, MI.**

Please forward a Letter of Transfer of Membership at your earliest convenience to Alishia Caron, Parish Secretary at:

Faith Lutheran Church  
26016 Depot St  
Calumet, MI 49913

If such a letter is unavailable, please inform us through email ([secretaryflccalumet@gmail.com](mailto:secretaryflccalumet@gmail.com)) or phone (906) 337-2400.

Blessings to you and your congregation in the ministry of Christ our Lord,



Jared Howard

Pastor, Faith Lutheran Church  
906-337-2400 - office  
pr.jared.howard@gmail.com

Education committee minutes

Wednesday September 20, 2023

6:00 PM Zion church library

Members present: Katie Otto, Sara Boucher, Kristin Whitehorse, Jenny Tonn and Judy Laude.

Sunday School started 9-17-2023. There are currently 26 students ranging in age from 3K to 5th grade. We reviewed the Christmas Program titled Miracle in a Manger.

The Christmas Program will be December 16. A time line to hand out parts and begin practicing songs during music was developed and sent to teaching staff.

Respectfully Submitted;

Judy Laude, Education Council representative

Education committee minutes

Wednesday October 12,2023

6:00 PM Zion Church Library

Members present: Sara Boucher, Jenny Tonn, Michelle Curtin and Judy Laude.

Judy reviewed notice in the Focus that it is Clergy appreciation month and Pastor Scotts Birthday on October 14. Sara Boucher will bring a card to Sunday school for student to sign The card will be presented to Pastor during 10:30 church on Sunday.

We also discussed having Sunday school decorate a Christmas tree for the Festival of trees with the Christmas program theme. Students will make their own ornaments and will take ornament home after the Christmas program.

Discussion about starting the Loud offering the last Sunday of every month. Students will decide where they would like to donate the money during Music on 10-22-2023 Judy will make the request of Council to start the Loud Offering during church services on October 28 -29

The next Sunday School teachers mtg will be 11-15-2023

Respectfully Submitted;

Judy Laude, Education Council representative

# ZION HEALTH MINISTRY COMMITTEE MEETING MINUTES

September 11, 2023

Noon

Kathy Beyer, Karen Fusek, Ann Johnson, Crystal Phalen, Nancy Schultz

Absent: Ginny Vraney Guest: Marah Nelson, Friendly Visitors

Call to Order 12:03

Meeting Minutes from August 7, 2023 HMC Meeting approved by all

Devotions by Joyce Phalen, Speak the Truth Matthew 18:15-17

Budget Report: \$7,379.86

## OLD BUSINESS

1. Splash sent out 6
2. Monthly Focus we may be in charge of the Socktober drive Kathy Beyer will try to find this out, the diaper drive will also be starting, our Walking for the Health of it was in this month's Focus along with CPR for advance notice for those thinking about taking it, the date Crystal hopes to have in the next week. The blood drive will be October 30<sup>th</sup> We have very busy weeks ahead
3. Discussion of Baby Baskets we may need to visit this later as Ginny is in charge of this and we may need to have a few things put together for older children who come into our congregation to be baptized
4. Karen Fusek sent out 15 cards last month
6. Recovery house donation, we will have Nancy put a photo of our donation and a little note as well in the next Focus
7. & 8. Walking/Exercising for the Health of It, Joyce states that is off to a great start with 18 committed members at this point. The first meeting was to get people ready for the weeks ahead. Weekly emails are sent out along with some



low calorie good tasting recipes to help to lessen the amount of calories, sugars, and salt intake. The participants are to log their steps on the calendars given to them and at the end of each month text or email me with their totals then we will meet to follow up and give out prizes and share more information on good eating etc.

9. Blood drive is all set and ready for October 30<sup>th</sup> per communication with Ginny

10. Other

#### NEW BUSINESS

1. Council Representative Karen Fusek read the report the biggest area is the church's security that is in the process of changes

2. Recovery House: Nancy reports that house #2 is on hold for now. The committee she is on will be taking over the #1 house as it had not been being run appropriately. She will keep us updated.

3. Friendly Visitors- Bob Hass and Marah Nelson were present to discuss. Seems to be doing ok having stumbling blocks with the directory which is very much outdated which is frustrating to Marah and wishes that we could get busy getting this corrected. Marah will voice this again at the next Council meeting or Bob will it was a very hot mess but one that could be resolved with some work.

4. How to request Health Ministry Budget info, we just have to request if through Kay in the office

5. SAM 25 Donation of \$500.00 for an exam room Joyce reported that she had stopped in there to speak with Dolly and there is a makeshift sign outside the exam room with Health Ministry designation. Kathy will be in touch with a bible verse to go with the final sign that will be place. Bob Hass would like it to reflect Zion's whole congregation to be recognized with that as donations do come from them as well. Kathy Beyer will bring us the final recognition sign at a later meeting. le: Zion Lutheran Church Through the Health Ministry Committee

6. Personnel Committee update on Wellness Coordinator : Bob Hass reported that the most recent discussion is that the Youth Pastor and Wellness Person be one in the same as the time commitment for both can be shared. He and Pastor Scott had the opportunity to speak with another church who has done this and it is working out so well this will be the direction that they are hoping to go.

7. Date of Fall CPR Crystal Phalen will hopefully get a date secured with her partner Melanie at the ambulance and will let Kay in the office know ASAP to get it in the bulletin and hopefully the Focus as well

8. Other discussion continued on diaper drive and socktober both are in need, spread the word.

Also Bob Hass expressed his concern that we as a congregation and also as committee members are not thanking Pastor enough for all that he does for our church. Please let him know how much you appreciate him as you see him.

Meeting Adjourned at 1:30 pm

Next Meeting October 10, 2023

Devotions: Nancy Schultz

Property committee minutes

Tuesday October 10, 2023

6:00 PM Zion Church

Members present: John Phalen, Bob Hass, Keith Milner, Chris Dahlke, Pastor Scott Ludford and Tom Laude

We have a quote for a new air conditioner for the sanctuary by Zimdars at the cost of \$ 6125.00. We discussed the meeting for the security system which will be held at 9:15 on October 15, 2023.

Jesse Woods is getting us a quote for painting the Bell Tower and Tom Laude will contact Raddant Electric to see they are able to fix the bell.

Of the phones that we purchased, 2 are up and working. The remainder are being shipped. By the end of the week the voice mail should be working.

Respectfully Submitted,

Tom Laude, Property Committee Chair.

## Worship and Music Committee Meeting

October 2, 2023

5:00 PM Zion Library

Members Present: Bob Hass, Randy Steffen, Marge Wichmann, Nancy Schultz, Karen Childs, Pastor Ludford

Members Absent: Winnie Preston, Dawn Brock, Ellen Swedberg, Ann Steffen, Jill Sousek

Welcome-Chairperson Marge Wichmann

September Minutes: Nancy Schultz made the motion to approve the minutes, Bob Hass seconded it. The report was approved to place on file.

Nancy Schultz reported on the September Zion Council meeting.

New member Sunday was successful and our new members responded by coming in, receiving a corsage and cupcake, and visiting with other Zion members. We look forward to the next New Member recognition and reception.

### **Upcoming Events**

October 15 Congregation Meeting in the Sanctuary at 9:15 AM

October 21-22 Visiting Pastor in for Pastor Ludford

October 28/29 Reformation and Confirmation. Corsages needed for 6 students

October 30 Blood Drive

November 4/5 All Saints Weekend/Stewardship Weekend (Bell Toll in memory of those who passed away this year and the returning of Time and Talents)

November 11/12 Veterans Weekend Pastor will find a short video and blank thank-you notes will be inserted in bulletins.

November 11-19 ZLCW Silent Auction

November 25/26 Christ the King marks the end of Church Year

December 2/3 First Sunday in Advent/Planning Festival of Trees Dec. 1, 2, and possible 3

December 16 5:00 Zion Sunday School Christmas program

December 23 5:00 PM Saturday service

December 24 9:00 AM service for 4<sup>th</sup> Sunday of Advent

December 24 3:30 and 5:30 PM Christmas Eve Services

December 25 9:00 AM Christmas Day Service

December 30 5:00 PM Saturday Evening Service

## Stewardship Committee Meeting

October 2023

Present: Pastor Scott, Bob Haas, Scott Glysch & Keith Milner

Stewardship campaign mailing was assembled & sent out; Email to be sent later

Temple Talks are under way for Sharing the Blessings

New this year is an online form for Time & Talents Survey; link is on web site

Looking into having a volunteer sign-up sheet in the form of a calendar for worship services

Homemade Apple Cinnamon cupcakes were enjoyed

Next Stewardship Meeting is Monday November 6<sup>th</sup> Zion Library at 6:00 PM

## Youth Committee Meeting Minutes

Monday, October 9, 2023

6 youth and 6 adults (including Pastor Scott & Bob Hass) attended the brainstorming meeting. The discussion focused on the qualities of a Youth & Family Minister along with ideas for youth events and programming. The results of the discussion are attached below.

Ideas for the Halloween party on Wednesday, October 25 were also discussed.

Youth attendees were also asked to think about the opportunity of being a council rep replacing Aidan Preston.

Next youth meeting will be November 13 at 6:00. There will be Youth Committee Meetings on the 2<sup>nd</sup> Monday of every month at 6:00 P.M. The meetings will be in the confirmation room. Any youth and adults are welcome to attend.

Submitted by Curt Preston

<u>What would you like to see in a Youth &amp; Family Minister?</u>	<u>What ideas do you have for youth programming &amp; events at Zion?</u>
Funny – IIII	Lock in -IIIIIIII
Passion for Kids -IIII	National Youth Gathering -IIII
Creative ideas -III	Escape room -IIII
Open minded - III	Golf Outing - IIII
Energetic - III	High School Bible study & fellowship (confirmed students) -III
Willing to try something new - III	Mission Trips/Projects -III
Prepared to teach the faith - III	Snowshoeing at Navarino Nature Center -III
Kind - II	Church Camps -III
Fun - I	Youth movie -III
Sporty – I	Trampoline park -II
Good with all ages of kids - I	Painting or clay class -II
Adventurous	Bowling -II
Good at knowing what all kids like	Gift exchange @ Christmas -II
Warm & welcoming	Ice fishing -I
Provides fun activities	Youth Olympics -I
Not talking for a long time	Service projects -I
Someone who kids can feel comfortable talking to	Bonding/group building/team building -I
	Contemporary music -I
	Varying events
	Youth serve dinner
	Sledding
	Game night
	Youth trips
	More events where the older youth plan something & help with something for the younger youth
	Easter egg hunt filled with candy and Bible scriptures
	Trap shoot
	Getting together more
	Field trips
	Jr. High Blast
	Many kids having fun and laughing